

# *Lancaster Church of Christ*

1779 Granville Pike  
Lancaster, Ohio 43130

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## II. OPENING STATEMENT

The Lancaster Church of Christ Pre-school is an outreach ministry of Lancaster Church of Christ (LCC). Our educational purpose is to provide a Christ-centered atmosphere where children will know that God loves them and experience a variety of opportunities that will develop a firm foundation for future learning. We believe in working with the total child, encouraging development of his or her potential in the areas of spiritual, emotional, social, intellectual, physical and creative growth.

## III. School Hours

### Tuesday School

(ages 3, 4, 5 and Nursery to 2 year old class for mothers who are staying for "Sonshine for Moms" class.)

Tuesday 9:30 A.M. to 11:00 P.M.

The LCC Preschool will follow the Lancaster City School calendar.

## ARRIVAL

Our Tuesday School doors open at 9:20 A.M. We ask that an adult accompany the child to the classroom. If someone else will be picking up your child from school, please notify the teacher in advance in writing. Your child will only be released to those designated on the registration form. Children must always be picked up inside the building in a timely manner. Coats should be hung in the lobby or taken home by the parent and brought back when you pick your child up.

## IV. SCHEDULES

### CALENDAR

#### 2008-2009

09-02-2008 . . . . .	Teacher Luncheon Meeting
09-09-2008. . . . .	First Day of School
11-18-2008. . . . .	Thanksgiving Program
11-25-2008. . . . .	Thanksgiving—No School
12-23-2008 . . . . .	Christmas Break—No School
12-30-2008 . . . . .	Christmas Break—No School
01-06-2009 . . . . .	Class Resumes
04-14-2009 . . . . .	Spring Break--No School
04-07-2009 . . . . .	Last Day of School
04-07-2009. . . . .	Graduation Program 7:00 p.m.

## V. SEVERE WEATHER

In case of inclement weather, tune into one of the following stations. Tuesday School will follow the closing procedure for the Lancaster City School system.

TV Channels: 4, 6, and 10

Radio:       AM 610  
              AM 1230  
              FM 88.5  
              FM 92.3  
              FM 105.7

## VI. TOYS FROM HOME

We prefer the children **DO NOT** bring toys, candy or gum from home. We also request **NO BACKPACKS**.

## VII. SNACKS

Snack time will be mid-morning for all classes. Each child will be asked to bring a snack for his/her class 3-4 times a year. **Drinks will be provided.** There will be a sign up sheet available on the first day of school.

Some examples of favorite snacks are: celery sticks, crackers, apples, raisins, pretzels, goldfish, teddy grahams, fruit chews. However, do not feel you have to choose something from this list. Let your child assist in making this decision, be creative and have fun!

If your snack requires plates, spoons or forks, please provide these items as well. Napkins and cups will be provided.

Should your child have food allergies, please notify the pre-school director and your child's teacher at the beginning of the school year so that proper arrangements may be made for snack time.

## VIII. CLOTHING

For pre-schoolers it is best to have your child wear clothes that are casual and are easy to clean. We have a variety of activities that involve movement and messy materials, such as paint, sand and play dough. In addition, children should be prepared for the weather. It is the parent's responsibility to make sure each child will be comfortable while enjoying activities at the LCC Preschool.

## **IX. HEALTH/ILLNESS**

We want to provide a healthy environment for our students; therefore, we ask that students be kept home if any of the following symptoms are noticed within 24 hours prior to the start of school:

- Vomiting, Fever, Diarrhea
- Discharge in or around eyes
- Any communicable disease (including lice)
- Green or yellow running nose
- Excessive coughing
- Questionable rash

If a student becomes ill while at school, parents will be notified and asked to pick up the student as soon as possible.

If a student is being treated with an antibiotic, he/she should have received treatment for at least 24 hours before coming to class. Please note that unless a compelling medical condition exists the pre-school staff will not administer medications to students.

If a student develops symptoms of an infectious disease, such as mumps, measles, chicken pox, conjunctivitis, or impetigo shortly after being in class, please notify the pre-school director so that other parents may be notified. At any time during the school year the staff may inspect any student for head lice.

## **X. DISCIPLINE POLICY**

In teaching about God's world, we feel it is important that we also help the students learn the importance of behavior and self-control. Thus, we encourage our teachers to set forth a pattern of discipline that will be consistent in all the classes. These are the five basic rules for classroom behavior:

1. Be a good listener.
2. Raise your hand to talk.
3. Follow directions.
4. Be kind to everyone.
5. Keep your hands and feet to yourself.

We want to implant into the minds of the children that courtesy, good manners and respect for others are a part of the Christian life-style. If there are specific behavior problems, they will be dealt with in the following manner:

1. Gentle, but firm warning that his/her behavior is not acceptable in the classroom.
2. Take the child apart from the group and explain why the behavior is wrong.
3. Remove the child to a "time-out chair" or re-direct him/her to another activity.

## **X. DISCIPLINE POLICY (continued)**

4. Remove the child from the room until he/she is ready to rejoin the group.

Chronic misbehavior will be reported to parents and if it becomes severe could result in the child being dismissed from the LCC Pre-school Program.

## **XI. DISMISSAL POLICY**

At the discretion of the teacher and administration, a parent may be requested to withdraw their child for these or other reasons:

- ▶ If the child does not make the proper adjustments to the pre-school or is considered in any way to be a detriment to the other children or pre-school program.
- ▶ If the special needs of a child cannot be met after a trial period.
- ▶ Physical and/or verbal abuse of staff or children by parent or child will not be tolerated.

## **XII. GRIEVANCE POLICY**

By enrolling your child in LCC Preschool and signing the Parental Agreement, you are agreeing to abide by the policies and procedures outlined in the parent handbook. The parties to this agreement are Christians and believe that the Bible commands them to make every effort to live at peace and resolve disputes with each other in private or within the church (see Matthew 18:15-20; 1 Corinthians 6:1-8).

If a concern should arise, please:

1. Speak first with the person involved.
2. If this does not resolve the problem, speak to the Pre-school Director.
3. If things are not satisfactorily resolved, then speak with the Elder who oversees Tuesday School.

### **LCC TUESDAY SCHOOL DIRECTOR**

Camey Ash  
740-687-1332

### **LCC TUESDAY SCHOOL SHEPHERD**

Don Ash  
740-687-1332

### **XIII. LANCASTER CHURCH OF CHRIST PURPOSE STATEMENT**

We are a non-denominational New Testament congregation, a part of a worldwide movement to restore the essentials of apostolic Christianity. We endeavor to lead lives of faithfulness and devotion guided by Christ as the divine Son of God and the Bible as the inspired record of God's revelation. The Lancaster Church of Christ has no headquarters or rules from any outside source. We are locally autonomous and our own Elders lead in spiritual matters.

Being neither fundamentalists nor modernists, we call ourselves simply Christians. We have no other name.

Our authority is the Word of God. We have no creeds but the Bible. Where it speaks, we speak; where it is silent, we are silent. The Scriptures are our only rule of faith and practice. We accept the fullest conformity to the clear and uncontested revelation of the Word.

We follow those matters which the New Testament sets forth as requirements for forgiveness of sin and membership in Christ's church; faith in God and His Son (Matthew 16:16; Hebrews 11:6); repentance for sin (Luke 13:3; Acts 3:19); a public confession of Christ (Romans 10:9; Acts 8:37); baptism by immersion in the name of Christ for the remission of sins (Acts 2:38; Galatians 3:27); and a Christian life of steadfastness (1 Corinthians 15:58).

Every first day of the week, we observe the Communion Service (Acts 20:7), believing this to be the will of Christ and a means of spiritual nourishment (John 6:53).

Simply stated, our goal is to be like the church as it was when it first began. We are simply a body of believers working to restore the vitality of the Christian life.

#### **SUNDAY SCHOOL**

9:00 a.m.

#### **SUNDAY MORNING WORSHIP**

10 a.m.

#### **SUNDAY EVENING WORSHIP**

6:00 p.m.

#### **WEDNESDAY BIBLE CLASSES**

7:00 p.m.

#### **LANCASTERCHURCH OF CHRIST**

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***We would love to have you visit us at any of these times!***

#### **XIV. PARENTAL AGREEMENT**

I have read the handbook and understand the pre-school rules and policies. I agree to comply with these conditions.

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Parent Signature

Date \_\_\_\_\_

Child's name \_\_\_\_\_

Teacher's name \_\_\_\_\_

***Please sign and return at the next class time.***